**HIGHER EDUCATION DORMITORY/PRESIDENTIAL SERVICE PROVISION COMMITMENT Annex - 1**

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| **Institution Information** |
| Corporate code | 1341327000081 |
| Company Name | Private Gazi Vefa Higher Education Male Student Dormitory |
| Institution Address | Molla Hüsrev Mh. VEFA Cad No:58 Fatih / İSTANBUL | Phone Number: 0212 511.72. 07 |
| Founder's Name | Ahmet ÇELİK |
| Name and Surname of the Founding Representative | Ahmet ÇELİK | Name and Surname of the Institution Manager: Yasemin YARDIMCI |
| Landline Telephone Number Allocated to the Student |  |
|  |  |
| **Student information** |
| Turkish Identity Number  |  |
| Name and surname |  |
| Father’s name |  |
| Mother’s name |  |
| Place and year of birth |  |
| Name of the school attended |  |
| Department and class |  |
| Housing type | (X) Normal | ( ) Temporary |
| Duration of Stay of the Student in the Institution | **from 15/09/2024 up to 15/06/2025 9 months in total** |
| Student's social security |  |
| Home address of the student's parent/family |  | Phone: |
| Persons to be contacted in case of emergency, their proximity | 1. | Phone: |
| 2. | Phone: |
| Student's phone number |  |
| Health problem or allergy |  |
| **Issues Regarding Accommodation Service Fee** |
| Announced annual Housing Fee (Maximum Fee) | ……………TL(in writing:………………………………………..TL) |
| Determined annual Housing Fee | ……………TL(in writing:………………………………………..TL) |
| Payment method | ( ) Advance | ( ) Installment (Installment payment type:…………..……..) |
| Installment Start Date | …. /…. /20…. | Down payment: …………TL | If a deposit has been received, the amount: ………….……TL*(Cannot be more than one month's accommodation service fee)* |
| Number of Installments and Amount | Number of Installments: …… | One Installment Amount: ……………TL |
| **Food Service***(Breakfast Service is Mandatory in Dormitories)* |
| Food Service Included in the Accommodation Service Fee | Mid-week | Weekend |
| Breakfast:XLunch☐Dinner☐ | Breakfast: Lunch☐Dinner☐ |
| **Features of the Service to be Offered by the Institution** |
| Committed dormitory quota | ( ) Single dorm room |
| ( ) Triple dorm room |
| ( ) Dormitory for 4 people |
| ( ) Dormitory for 5 people |
| ( ) Dormitory for 6 people |
| Availability of toilet and bathroom in dorm room | (X) Yes ( ) No |
| Duvet Cover Set Change | …... Daily | ( ) Weekly | Other (Not Requested)( ) |
| Hot Water Service | (X)24 hours a day, seven days a week | ( ) Morning and evening | ( ) Full day on weekends |
| Heating Method of the Institution | ( ) Heating-Coal (X) Heating-Natural Gas ( ) Heating-Fuel-Oil ( ) Other |
| Areas Provided with Air Conditioning | ( ) Dorm | ( ) Library | ( ) Other ..………………......... | ( ) No |
| Laundry Service | (X) Paid | ( ) Daily | ( ) Other | Washing machine in dormitory (Dedicated to student use) | (X) Yes |
| (X) Free | ( ) Weekly | (X) None | ( ) No |
| Ironing Service | ( ) Daily | ( ) Weekly | (X) None | Other …………… |
| Dormitory/Room Cleaning Service | ( ) Daily | ( ) Weekly | Other: 3 times a week (Superficial) |
| Cleaning Service of Common Areas | (X) Daily | ( ) Weekly |
| School bus | ( ) There is | (X) None |  |
| Service Status Outside the Academic Year | (X) Yes | ( ) No |
| Parent Information in Case of Absence | ( ) No |  |
| (X) Yes | (X) Phone | (X) SMS | ( ) email |
| Input Output Control | ( ) With signature | Student entrance and exit hours | Earliest in the morning: 06:00 |
| (X) With card | Evening latest:24:00 |
| Other: …………….. |
| Wi-Fi Service in the Institution | ( ) No | (X) Var Limit and speed: |
| Free Computer and Printer Service in the Institution | ( ) There is | (X) None |
| Special Nutrition Service | (X) None | ( ) There is | ( ) Sugar-free | ( ) Gluten-free |
| ( ) Unsalted | Other ……………. |
| Preservation Service for Students' Valuables | ( ) There is | (X) None |
| Security Guard Service in the Building | ( ) There is | (X) None |
| **Personnel-Related Situations** |
| Management Officer | (X) Yes |
| Health Personnel (Doctor, nurse, other….) | ( ) There is | (X) None |
| Transportation Service in Event/Emergency Situations | ( ) There is | (X) None |
| **Social Facilities** |
| Multi-Purpose Hall/Sports Room/Sports Units | () There is | (x) No |
| Turkish Bath, Sauna | ( ) There is | (X) None |
| Swimming pool | ( ) There is | (X) None |
| Canteen/Tea House | ( ) There is | (X) None |
| Infirmary | ( ) There is | (X) None |
| **General considerations**1. The student's accommodation service fee in the new semester will be determined by increasing the accommodation service fee determined between the institution and the student in the previous academic year, in line with the provisions of the Regulation.
2. If students/parents will be charged a fee for trips and similar activities, it will be determined and announced before the activity.
3. The parent of the minor student will notify the institution directorate with a written statement about who can visit his/her student.
4. In line with the legal and financial obligations arising from this service delivery commitment, the parent/higher education student; The student will be responsible for paying the dormitory fee on time and compensating for any damage caused by the student to the institution's property or the property of other students in the institution.
5. In cases where advance payment is made to a student who leaves the institution due to the institution not ensuring the safety of the student or not fulfilling its obligations in the service delivery commitment regarding the accommodation service, the fee for the months of stay at the institution is deducted and the remaining amount is refunded within one month and the service delivery commitment is terminated.
6. Meals and their quantities will be sufficient to provide the necessary nutrients, calories and vitamins for a student, and the seasons and developmental characteristics of the students will be taken into account when preparing the meal lists.
7. Among the students who are registered to the institution and leave the institution until September 15th, 10% of the annual accommodation service fee determined in the service delivery commitment will be charged, and for those who leave after September 15th, the full fee for the months in which they received accommodation service and the current month's fee and 50% of the accommodation service fee for the remaining months will be charged. In cases where these students are paid in advance with their deposits, the remaining amount after deducting the fee calculated according to this paragraph will be refunded within one month and the service delivery commitment will be terminated. The monthly accommodation service fee is determined by dividing the annual accommodation service fee determined in the service delivery commitment by the number of months determined for the service to be provided. This provision also applies to students who are subject to expulsion from the institution.
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| **Special conditions**(Special conditions may be determined, provided that they do not contradict the Regulation, the relevant Directive and the terms of this Commitment.)1. Except for the force majeure that may occur in the world and in our country (epidemic, earthquake, flood, etc.), in line with the decisions taken by the state, the complete closure of the country; As long as the person does not terminate his/her relationship with the dormitory, the commitment signed with the student is considered valid and its provisions are complied with.
2. The student who wants to stay in the dormitory applies to the dormitory with a petition. The registered student must also notify the dormitory of his/her wish to leave in writing with a petition. A student who does not apply with a petition and does not vacate his room is obliged to pay the dormitory fee, even if he does not stay in the dormitory, since his relationship with the dormitory is not terminated throughout the academic calendar continues.
3. During registration, the room the student will stay in is determined by the administration, with the student's approval.
4. Our students cannot bring friends and guests from outside. Even if the room is available, the student's relative (mother, sibling, etc.) cannot stay in the dormitory, even for a short time.
5. The dormitory rules required by collective life announced by the dormitory management in the common areas of the dormitory and all kinds of written and verbal notifications, calls and rules to be made when deemed necessary are followed. The relevant disciplinary rules of the private student dormitories regulations are applied to those who do not comply with the rules.
6. The dormitory managers and staff are treated with care and respect. No actions can be taken to hinder the duties of managers and staff.
7. No space other than the room, bed, closet, table, etc. allocated by the dormitory management can be occupied.
8. No leaking, smelly or spoiled food can be found in the cabinets and refrigerators in the rooms. Students staying in the room are responsible for cleaning the refrigerator.
9. **Students will be granted a certain number of rights per month to use washing machines, and this right will be determined by the administration. A fee will be charged for use outside this right..**
10. Electric blanket, electric stove, water heating, toaster etc. Devices cannot be brought into the country or used.
11. The location of fixtures in the rooms and the dormitory cannot be changed, no writings can be pasted on them, signs and figures cannot be drawn, pictures and mirror posters cannot be pasted.
12. Cigarettes or similar tobacco products are not allowed inside the dormitory building and on the balconies. Alcoholic beverages cannot be kept or consumed in the dormitory. Alcoholic drinks are not allowed in the dormitory. **Sanctions such as reprimand, warning, and dismissal from the dormitory will be applied to students who behave contrary to this rule.**
13. No noise can be made, music cannot be listened to, or television can not be watched in the rooms after 23:00 at night in a way that does not comply with social life and will disturb other rooms. In case of a complaint about this issue, the student is warned verbally the first time, and the student's parents are informed about the issue the second time. If the complaint persists, disciplinary rules will be applied and, if necessary, the student's relationship with the dormitory will be terminated, as if the student had left the dormitory, with the entire relevant month and 50% of the remaining months charged. (General matters, the provisions of Article 7 apply)
14. **During religious holidays, the dormitory closes at 12:00 on the eve. It opens on the first day after the holiday.**
15. During the winter months, the dormitory room temperature is 22 degrees. This temperature may vary by + - 2 degrees.
16. **Payment of dormitory fees will be between August 2024 and May 2025, and payments will be collected between the 1st and 5th of each month.**
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| This service delivery commitment, issued by the institution in two copies, has been read and signed by the persons named below and one copy has been given to the student/parent. |
| Signature/Student's Name and Surname | SignatureParent's Name and Surname(For non-adult/minor student) | …/…./20..SignatureInstitution ManagerName and surname |

STUDENT DORMITORY ENTRANCE UNDERTAKING

1--- I will comply with all kinds of notifications and calls made by the dormitory administration and do what is necessary;

2--- I will meticulously avoid any actions that will disturb the peace and order of the dormitory, I will comply with the rules of etiquette, I will be careful about my clothing and actions, I will keep my room and other parts of the dormitory clean and tidy; I will not wear any beachwear, underwear, nightgowns, pareos, shorts that will be positioned above the hip line and the end of the leg in common areas due to the rights of other students using the dormitory and the rules of common life,

3--- I will be moderate, careful and respectful towards the dormitory managers, duty managers and dormitory personnel, I will avoid any actions that will hinder and make the personnel's duties difficult, I will not interfere with them in any way, I will not have private meetings or chats with the staff on duty and I will not use them for my personal business; 4--- I will not be rude and disrespectful in my relationships with people, I will keep my environment clean, I will not make noise, I will not listen to music or TV at a high volume that will disturb others, I will not play any musical instrument or sing;

5--- I will comply with the last entry hours determined by the Dormitory Management, except for special permissions that I will obtain by applying in writing;

6--- I will show my dormitory ID card to the personnel on duty when entering and exiting the dormitory or to the Dormitory Managers when asked, I will keep my closet, suitcase, etc. open to be checked by the Dormitory Management when necessary;

7--- I will not occupy any other place or item other than the room, bed, closet, table, chair, etc. allocated by the Dormitory Management; I will not request to change the room and bed allocated to me;

8--- I will not change the place of fixed items such as beds, closets, tables, etc. in my room;

9--- I will not keep leaking, smelly or spoiled food in my closets and room;

10--- I will not use devices such as iron, lighting, heating devices, electric stove, water heater in my room;

11--- I will not hold the dormitory administration responsible for the loss of my valuables;

12--- I will not accept guests outside of the places and hours determined by the dormitory administration;

13--- I will not keep anyone in my room as a boarder;

14--- I will not eat outside of the places determined by the dormitory administration, I will not take food and food supplies outside, and I will not keep food items;

15--- I will not damage the walls, doors, fixed assets in the dormitory building and outbuildings by writing, drawing signs and figures, I will not hammer nails, I will use the dormitory property delivered to me as my own property with care, I will return it in the same way when I leave, if I do, I will pay the cost of any damages detected on the payment date, I will return my key to the dormitory administration during the periods when I leave the dormitory as a long-term resident;

16--- I will not take any supplier to the dormitory due to health reasons, in which case I will go to a health institution or home;

17--- I will not keep any animal, even a pet, in the dormitory;

18--- I will not hang any harmful publications that are prohibited and will disrupt unity and solidarity, and any posters that are against general morality in my room or in the dormitory;

19--- I will not organize any meetings, demonstrations, or incite or encourage any kind of incitement without the permission of the Dormitory Manager;

20--- I will not bring any kind of sharp, striking, firearms, bullets and explosives into the dormitory;

21--- I will not keep or use any alcoholic beverages, recreational drugs and stimulants in and around the dormitory building;

22--- I will not play games that are considered gambling;

23--- I will not speak negatively about the Dormitory and the Dormitory Administration in case I leave the dormitory for any reason;

24--- I will comply with the binding provisions regarding students specified in the dormitory work instructions, the dormitory work order and all kinds of instructions and warnings given by the Dormitory Administration, and I am aware that if I do not comply, disciplinary action will be taken against me and that I may be expelled from the dormitory as a result of this action;

25--- I will pay the dormitory fee regularly in accordance with the agreement we made with the Dormitory Administration, if I delay the payments, legal action will be initiated against me in order to collect the fee and in this case, I will have to leave the dormitory, if I delay the payments, the entire dormitory fee will be due and payable and therefore I will not have any demand from the Dormitory Administration, if I am expelled from the dormitory due to disciplinary action taken against me in the cases specified in article 24, the dormitory fees after the date of expulsion will be paid to the Dormitory Administration;

26--- I will not disrupt the organization, order and cleanliness of the dormitory; I will comply with the conditions of social life and I will not disturb my friends during sleeping hours;

27--- I will make my bed when I wake up in the morning;

28--- I will not take food out of the canteen/dining hall; I will be clean and tidy when using the kitchen.

29--- If a student is expelled from the dormitory for any reason during the term, the student is expelled by collecting the determined amount until the end of the term. In such a case, I will not object or demand compensation,

30-- I will not act individually or collectively against the dormitory administration, its members and the general administration, I will not make written or verbal insulting statements or encourage or incite such statements, I will not participate in occupation, boycott and unauthorized marches,

31--- I will not stick an ideological emblem anywhere in the dormitory, I will not draw pictures, write articles, do not engage in political propaganda, argue or fight, I know that fighting is a definite rule for termination of ties with the dormitory,

I have read and understood the document prepared in two copies without being under any pressure, one copy has been given to me and

I will comply with all the above conditions.

DATE: SIGNATURE: